

BOARD OF PUBLIC WORKS

Vision

The Board of Public Works exists to improve the quality of life of the customers we serve.

Mission

We are dedicated to providing our current and future customers with utility and other value added services in a safe, reliable, and economical manner consistent with sustainable growth, community involvement, and environmental stewardship.

Regular Meeting

January 26, 2011

7:00 PM

City Hall

Council Chambers

Agenda

1. WELCOME, CALL MEETING TO ORDER AND PLEDGE OF ALLEGIANCE

2. ROLL CALL

Board Members

C. Wendell Alfred
James (Jay) Carmean
James Gayhardt
James N. Richmann
Gary W. Stabley

Ex-Officio Members

James L. Ford III, Mayor

Others

Kenneth D. Mecham, General Manager
Glenn C. Mandalas, Legal Council

3. REVISIONS AND/OR DELETIONS TO THE AGENDA

4. SECRETARY REPORT

- a)* Approval of minutes dated December 1, 2010
- b)* Correspondence

5. RECEIVE THE TREASURER'S REPORT

6. REPORTS

- a)* Receive the General Manager's Monthly Report.
 - 1)* Report on the selection of the consultants for the BPW strategic study.
- b)* Receive Severn Trent's Report for November and December
- c)* Receive Principals Reports

OLD BUSINESS

NONE

NEW BUSINESS

- 7. It is recommended that the Board of Public Works set a public workshop on the 2011/2012 budget for 2:00pm, February 16, 2011 in the City Hall Council Chambers. (Staff) INFORMATION/ACTION**

8. It is recommended that the Board of Public Works approve RESOLUTION 10-001, A RESOLUTION OF THE BOARD OF PUBLIC WORKS OF THE CITY OF LEWES ESTABLISHING AN INVESTMENT POLICY FOR BOARD OF PUBLIC WORKS' FUNDS, SUPPLEMENTING, SUPERSEEDING AND AMENDING SUCH POLICIES ADOPTED BY THE BOARD OF PUBLIC WORKS PRIOR TO JANUARY 26, 2011. (Richmann) INFORMATION/ACTION
9. It is recommended that the Board of Public Works enter into a Design/Build contract with Lifetime Living LLC for the electric distribution system for the Canary Creek subdivision. (Carmean) INFORMATION/ACTION
9. Open forum/general discussion to receive the Lewes Water System Study as prepared by George, Miles and BUHR LLC (Gayhardt) INFORMATION/ACTION
10. Open forum/general discussion on the steps involved in an Asset Management Program for the utility infrastructure (Staff) INFORMATION/ACTION
11. It is recommended that the Board of Public Works authorize the application of a Wastewater Planning Matching Grant from the Department of Natural Resources and states same as a resolution of the Board of Directors. (Gayhardt) INFORMATION/ACTION
12. MEETINGS ATTENDED BY BOARD MEMBERS OR STAFF.
13. BOARD OR STAFF REQUESTS FOR AGENDA ITEM(S).
14. CALL TO THE PUBLIC:
*Members of the public wishing to address the Board on matters not listed on the agenda should make their request known at this time. Time permitting; each presentation will be given approximately **three (3) minutes**. No action or Board discussion will result from public comments on matters not listed on the agenda; however, the Board President may ask staff to review a matter and individual members of the Board may ask that a matter be put on a future agenda.*
15. CALL TO THE PRESS
16. EXECUTIVE SESSION
Executive Session on a strategy session involving legal advice or opinion from our attorney-at-law where an open meeting could have an adverse effect on the position of the public body: Preliminary discussions on site acquisitions for the Board funded capital improvements; Personnel matters in which the names, competency and abilities of individual employees will be discussed; Contract matters: (29 Del.C. § 10004) (b) (4) (2) (9)
INFORMATION/ACTION
17. RETURN TO OPEN SESSION.
18. APPROVE THE EXECUTIVE SESSION MINUTES
December 1, 2010
19. OPEN FORUM/GENERAL DISCUSSION AND/OR ACTION ON ANY ITEM FROM THE EXECUTIVE SESSION.
20. ADJOURNMENT.

THE BOARD RESERVES THE RIGHT TO TAKE ACTION ON ANY AGENDA ITEM.
Persons with disabilities requiring special accommodations, please contact the business office at 645-6228.

DATE POSTED: January 19, 2011, 10:00am